

Draft

Jigsaw Short Break Assessment Eligibility Criteria

The multi-agency Foundation Assessment process informs the Jigsaw Short Break eligibility for each child and young person. It will be completed by the Lead Professional as part of the evaluation of a child/young person and their family situation.

Whilst the Lead Professional will be happy to discuss this criteria with families during their visit, it will be finalised once all additional information is gathered from any other relevant professionals involved.

The finalised assessment and criteria will then be shared with the family who will be given the opportunity to provide their comments.

Short Break Eligibility Criteria

Child/young person's name:

Date of birth:

PARIS no:

Lead professional:

Date form completed:

This eligibility criteria should be completed by the Lead Professional and integrated into a multi-agency Foundation Assessment and Action Plan process. This will be shared with the family.

All disabled children are deemed Children in Need in terms of the Children Act 1989, therefore every disabled child in Southampton is entitled to an Initial Assessment. However, only those who meet the following criteria will be eligible for support from Jigsaw, specialist service for children with learning difficulties and disabilities:

- Significant learning disabilities within the moderate, severe, profound range;
AND
- A health condition or impairment which significantly affects, or is predicted to affect, everyday life functioning over the child/young person's development;
AND
- Complex family circumstances which affect the ability of the child/young person to reach their full potential
AND/OR
- A diagnosis of Autism with a learning disability within the moderate, severe, profound range which affects, or is predicted to affect, the child/young person's everyday life functioning and results in challenging behaviour and family difficulties.

Please note that if a child/young person already receives breaks away from home, for example because he/she attends residential school as a weekly or termly boarder, any short breaks provided will be at a low level only.

Section 1: Family and Environmental Factors

Family Composition							
No additional childcare issues	0	Has more than 2 children under 5. Or Other issues concerning siblings	1	4 or more dependent children within the family	2	More than one disabled child in the family with a permanent and substantial disability	3
<u>Guidance:</u> This refers to the family composition and how this impacts on family life. Where a score of 1 has been given because of other issues concerning siblings, assessors must be clear as to what the issue is and how this impacts on family life.							
Additional support							
Good level of support from family and friends	0	Limited support from family and friends	1	No extended support from family and friends	2	No extended support from family and friends and additional caring responsibilities	3
<u>Guidance:</u> The main carer/parent is unable to access care support from friends or family in a regular and routine way. Assessors must be clear why family is isolated from this kind of support. A score of 3 should only be given where no support is available and a parent/carer has additional caring responsibilities outside the home.							
Parent/carer with additional caring responsibilities							
No difficulties	0	Providing care/supporting role to parent or close family member within family home	1	Full-time carer for spouse or close family member with illness (excluding children with disability) living in family home.	2	Recent bereavement of spouse or partner. Or Full-time carer of spouse or partner with terminal illness	3
<u>Guidance:</u> This refers to a parent/carer having additional caring responsibilities within the family home.							
Effect on siblings							
Siblings coping well	0	Siblings experiencing some constraints, but are not involved in supporting child/young people in caring role	1	Difficulty in siblings following appropriate activities. Or Siblings play a significant role in supporting child/young people in caring role.	2	Difficulty in siblings following appropriate activities. And Siblings play a significant role in supporting child/young people in caring role.	3
<u>Guidance:</u> This refers to how the child/young person's disability impacts on siblings and if they provide a significant caring role. A score of 3 should only be given if siblings have a significant caring role and are unable to access/follow appropriate activities.							
Housing difficulties							
No difficulties	0	Waiting for adaptations to be made to home. Or Home does not meet child's needs and family are currently waiting to move.	1	Housing situation causing difficulties, e.g. accommodation overcrowded, lack of space to play.	2	Poor housing conditions severely impacting on child or family.	3
<u>Guidance:</u> This refers to the present housing situation. Where a family are residing in temporary accommodation a score of 1 may be given. Where a family is awaiting adaptations to be made to the family home the assessor will need to view an OT report assessing the level of need. Where the OT report indicated the level of need has a significant impact a score of 3 could be given.							
Financial situation							
No financial difficulties which impact on family life.	0	Some financial difficulties which impact on family life, but family cope well.	1	Financial difficulties, which impact on family life.	2	Financial difficulties which have severe impact on family life	3
<u>Guidance:</u> Financial income may come from employment, state benefits or a combination of both. Where a family can meet the basic needs of the child/young person, continue to follow leisure activities but there are some financial worries a score of 1 could be given. Where a family can meet the basic needs of the child, but cannot follow any leisure activities and there are some financial worries a score of 2 could be given. A score of 3 should only be given where basic needs of the family cannot be met.							

Current additional factors							
Domestic Violence	3	Asylum seeking family	3	Concerns by family of risk of losing family home due to issues concerning neighbours or community	3	Parent/carer has know drug/alcohol problems	3
<u>Guidance:</u> This refers to additional factors and how they impact on family life. The assessor should clarify what is meant by this and seek appropriate evidence. Leave this section blank if none of the factors are applicable.							

Total score for section 1:

Section 2: Parenting capacity

Parents/carers							
Two parent family in stable relationship.	0	Two parent family experiencing some difficulties at present. Or Parents separated or divorced. Both have regular contact with child.	1	Parents separated or divorced. One parent has irregular contact with child. Or Parent separated or divorced. Limited support from one parent.	2	Lone parent household with no support from the other parent.	3
<u>Guidance:</u> If one parent is away overnight from the family home on a regular basis a score of 2 should be given. A score of 2 may also be given where parents are separated or divorced and limited support is offered with the child/young person, for example support not offered overnight.							
Carers ability to continue caring/risk of family breakdown							
Carers manage well	0	Carers manage well but need some support	1	Carers need regular ongoing support and there is low risk of breakdown	2	Carers need a high level of support and there is a high risk of breakdown	3
<u>Guidance:</u> This refers to the difficulties associated with the caring role and should not be a reflection of the parenting capacity.							
Risk of significant harm							
No apparent cause for concern	0	Low level concerns, which have not reached CP threshold.	1	Concerns which are bordering on CP thresholds or CP plan has been removed in the last 12 months.	2	CP investigation underway Or Currently subject to CP plan	3
<u>Guidance:</u> This refers to whether there are any Child Protection (CP) concerns. Child protection concerns might be of a physical, emotional, financial, sexual nature or neglect.							
Health of main carer/parent							
No difficulties	0	Occasional health difficulties which impact on carers' ability to continue caring.	1	Regular health difficulties which impact on the carers' ability to continue caring.	2	Permanent and substantial health difficulties which impact on carers' ability to continue caring.	3
<u>Guidance:</u> The main carer/parent must have a recognised diagnosis. This may also include Depression/mental health difficulties of the main carer. The assessor will need confirmation of this from a medical practitioner.							
Disability of main carer/parent							
No difficulties	0	Main carer/parent has mild physical, learning or sensory disability	1	Main carer/parent has moderate physical, learning or sensory disability.	2	Main carer/parent has severe physical, learning or sensory disability	3
<u>Guidance:</u> The main carer/parent must have a recognised diagnosis. The assessor will need confirmation of this from a							

medical practitioner.

Total score for section 2:

Section 3: Child's Developmental Needs

Life-limiting illness							
Child has substantial and permanent disability but not life-limiting	0	Child has life-limiting illness, condition currently stable	1	Child has life-limiting illness, condition currently unstable.	2	Child has life-limiting illness in advances stages.	3
<u>Guidance:</u> We acknowledge that many disabilities have associated health difficulties however the child/young person must have a recognised diagnosis of a life-limiting (terminal) illness/condition.							
Medication							
Requires no medication	0	Self medicates with minimal supervision or family able to administer without problems	1	Medication administered with considerable effort and support on part of carers/parents.	2	Emergency medication on a regular basis.	3
<u>Guidance:</u> The child/young person is prescribed medication which needs to be administered by a parent or carer. If training is required to administer medication but does not include the provision of emergency medication a score of 2 should be given.							
Skin integrity							
Has normal skin integrity	0	Has a regular problem with skin integrity	1	Moderately reduced mobility and skin is impaired as a result	2	Skin integrity grossly compromised by limited mobility which requires regular moving to prevent pressure sores	3
<u>Guidance:</u> This refers to a child/young person whose skin integrity is compromised to some degree by limited mobility. This does not include children with eczema unless there is a severe impact on a regular basis in which case a score of 2 could be given. A score of 3 should only be given if a child/young person's skin integrity is grossly compromised e.g. pressure sores, cracked and infected skin.							
Airway/breathing							
No difficulties	0	Needs monitoring of breathing. Or Has a tracheotomy but the airway is stable.	1	Has a compromised airway. Or Has tracheotomy requiring regular intervention. Or Is oxygen dependent	2	Dependent on a ventilator day and/or night and/or requires constant supervision.	3
<u>Guidance:</u> The child/young person has difficulties on a regular basis and therefore requires ongoing and daily monitoring (not emergency only and during times of crisis) This does not include asthma unless there is a severe impact on a regular basis requiring emergency medical treatment. For additional nursing tasks such as suctioning a score of 2 could be given. A score of 3 points should only be given if a child/young person is ventilator dependent.							
Seizure disorder							
Not known to have any seizures	0	Has epilepsy/seizure disorder but is well controlled on medication.	1	Has epilepsy/seizure disorder requiring regular intervention. Or Has emergency	2	Needs constant continual attention due to unstable epilepsy/seizure disorder.	3

				medication prescribed for use in prolonged fitting episodes. Used at least once within last twelve months.			
<p><u>Guidance:</u> The child/young person must have a diagnosed seizure disorder which could include epilepsy. A score of 3 points should only be given if a child/young person is having daily seizures that are unstable and/or unpredictable.</p>							
Sensory impairment							
No sight or hearing impairment	0	Mild/moderate sight and/or hearing impairment	1	Severe/profoundly deaf or registered blind	2	Severe dual sensory loss	3
<p><u>Guidance:</u> The child/young person must have a recognised diagnosis. The assessor will need to view a medial report/letter reflecting this.</p>							
Nutrition/feeding and hydration							
Independent/age appropriate	0	Has some feeding difficulties and needs some help/supervision at meal times	1	Has a NGT/gastrostomy tube – has bolus feeds mainly daytime. Or Requires feeds overnight. Or Has significant feeding difficulties at mealtimes.	2	Has a compromised airway as vomits after every feed. Or Has episodes of vomiting which lead to a compromised nutritional input requiring additional intervention.	3
<p><u>Guidance:</u> The child/young person requires assistance with drinking and/or feeding over and above what would normally be expected of any child of the same chronological age. Assessors need to be mindful that young children may not score in this category because chronological age would normally require the carer to provide this assistance.</p>							
Washing/dressing							
Independent/age appropriate.	0	Requires some adult supervision and monitoring but can achieve with support.	1	Needs regular adult supervision and direct assistance.	2	Totally dependent.	3
<p><u>Guidance:</u> The child/young person requires assistance with washing and/or dressing over and above what would normally be expected of any child/young person of the same chronological age. Assessors need to be mindful that young children may not score in this category because chronological age would normally require the carer to provide this assistance.</p>							
Toileting							
Independent. Uses toilet when required/age appropriate.	0	Needs regular prompting to go to the toilet.	1	Needs constant help/supervision with toileting. Or Wears pads/continent products at night or during outings. Or Occasional smearing	2	Totally dependent day and night for all toileting needs. Or Intermittent catheterisation. Or Regular smearing	3
<p><u>Guidance:</u> The child/young person requires assistance with toileting over and above what would normally be expected of any child/young person of the same chronological age. Assessors need to be mindful that young children may not score in this category because chronological age would normally require the carer to provide this assistance.</p>							
Moving/lifting/mobility							
Independent and can walk/move around unassisted/age appropriate	0	Needs some help or supervision because of either mobility or behaviour	1	Totally dependent on carer to lift or hoist due to mobility or behaviour but can change own position	2	Dependent on carer to lift or hoist due to mobility or behaviour. Needs adult to change position at	3

				in bed.		night on a regular basis.	
<p>Guidance: The child/young person requires a degree of physical care over and above what would normally be expected of any child/young person of the same chronological age. If training is required to develop appropriate skills or techniques to promote safe handling of the child a score of 2 should be given.</p>							
Sleep							
No difficulties. Generally settles well and sleeps through the night.	0	Has some problems with settling to sleep or early waking.	1	Some impact on carers – attention at least twice per night and needs adult intervention to settle to sleep due to behaviour or healthcare needs.	2	Severe impact on carers – regular broken sleep pattern needing carer's attention due to behaviour or healthcare needs.	3
<p>Guidance: The child/young person has some difficulties with sleeping over and above what would normally be expected of any child/young person of the same chronological age. Assessors should exclude routine toileting.</p>							
Communication							
Able to communicate needs/age appropriate	0	Able to communicate with some difficulty	1	Limited ability to communicate or make his/her wishes known.	2	Extremely limited ability to communicate or make his/her needs known.	3
<p>Guidance: This refers to the child/young person's ability to make their own wishes and needs known. This includes all methods of communication not just verbal communication for example, Makaton, PECS and sign language. This should not include other people's difficulties communicating with the child/young person but the child/young person's ability to communicate with others.</p>							
Social/emotional development							
Age appropriate	0	Has mild delay in social/emotional development	1	Has moderate delay in social/emotional development. Has moderate impact on child/carer relationship.	2	Severe delay in emotional/social development. Impacts severely on child/carer relationship.	3
<p>Guidance: This refers to a child/young person's understanding of social rules together with how they express and understand emotions as well as their ability to interact with others. The assessor needs to consider what would normally be expected of any child/young person of the same chronological age as well as a family's ability to deal with this. A score of 3 points should only be given if a child/young person's social/emotional difficulties have a significant impact on their ability to form any relationship within the family or within the community.</p>							
Mental health/well-being							
No difficulties evident	0	Some difficulties but parents/carers cope well with some assistance via medication or involvement with local counselling service or CAMHS.	1	Moderate difficulties which are impacting on the child/young person and family. Not yet stabilised by counselling or treatment. Or The child/young person is receiving in-patient treatment at time of assessment.	2	Difficulties which have a severe impact on the child/young person and family. This could include child/young person awaiting in-patient treatment. Or A child/young person self-harming or physical attacks on others on a regular basis.	3
<p>Guidance: The child/young person must have a recognised mental health issue which could include a diagnosed eating disorder. The assessor will need to view a medial report/letter reflecting this as well as confirmation that appropriate support services are either being sought or are in place.</p>							
Challenging behaviour							
No difficulties	0	Mild behavioural difficulties	1	Behaviour poses some challenge or risk to child or others.	2	Behaviour poses serious constant challenge or risk to child or others	3
<p>Guidance: The child/young person must have some behavioural difficulties. Where this includes making verbal threats</p>							

to others a score of 2 could be given. A score of 3 points should only be given if a child/young person has made physical attacks or injured others or themselves.							
Level of supervision							
Has no additional supervision needs. Age appropriate	0	Has some additional need for supervision to keep them safe.	1	Needs regular supervision to keep them safe.	2	Needs continuous and high-level supervision to keep them safe.	3
<u>Guidance:</u> The child/young person requires additional supervision over and above what would normally be expected of any child/young person of the same chronological age. Assessors need to be mindful that young children may not score in this category because chronological age would normally require the carer to provide this assistance. A score of 3 points should only be given if a child/young person's behavioural or health difficulties would pose a risk to themselves or others if left alone within the family home.							
Schooling							
No difficulties. Or Attending residential school.	0	Some problems accessing school.	1	Reduced attendance at school/high level of absence because of behavioural or health difficulties.	2	Currently out of school because of behavioural or health difficulties.	3
<u>Guidance:</u> The child/young person has some difficulties accessing school. This can include problems with school transport and/or problems with locating an appropriate school placement. If a child/young person is attending a school part-time because of behavioural or healthcare difficulties a score of 2 could be given.							
Leisure							
No difficulties accessing appropriate leisure activities.	0	Some problems accessing leisure activities.	1	Socially isolated due to difficulties accessing activities.	2	Significantly socially isolated. Difficulty accessing any social activities.	3
<u>Guidance:</u> The child/young person has some difficulties accessing leisure opportunities. Assessors need to explore what if any, community resources are being accessed for leisure activities. Where these resources are not being utilised, the assessor will need to explore why this is, for example, these groups will not accept the child/young person without additional one to one support.							

Total score for section 3:

Provision of Short Breaks – Scoring system

0 to 9 points	
----------------------	--

Low need – 10 to 19 points	
Medium need – 20 to 29 points	
High need – 30 points upward	

Overall score:

Level of need:

Additional comments from Lead Professional (e.g. in relation to unanswered questions)

Comments/views from Parents/Carer:

Comments/views from Child/Young Person: